Register Your MyHome Account

Step 1: Please go to http://my.home.ul.com and Click "Register Now". (Fig 1)



Step 2: Enter the information for your account profile, accept the UL Terms of Use, and then click "Create Account". (Fig 2) (Please make sure the email address being entered is correct, in order to receive important notices about your account.)

	Please update your Contact Information (required fields in bold):
Country	Select Country -
Login Name	
Login Name	
Deserved	Use your primary email address as your Login Name (Example: jsmith@wgdco.com).
Password	
Eine (Marrie	Minimum 8 English characters with at least 1 number (Example: mypassword1 or 1984bkZn). Passwords are case sensitive
FIrst Name	
	Please enter your name as you use it when conducting business with UL.
Last Name	
Job Title	
Company Name	
Addroso	
Address	
City	
State / Province	
Postal Code	
Telephone	
Fax	
eMail	
	Near a star you and address confully is order to produce tables about your securit (auch as secure discovered above estimated above secure to
	rease enter your enanaduress carefully in order to receive important nunces about your account (such as password change nunces and responses to your help requests).
Primary Job	-Select-
Primary Industry	-Select-
	Keep me informed about new service orierings relative to the industries I selected on Content Preferences. UL may conduct surveys and provide marketing material for new services by email, phone or otherwise.
	By completing the Account Prome and logging into the Customer Extranet, you agree to accept the following terms and conditions
Terms of Use	IF YOU DO NOT WISH TO BE BOUND BY THIS AGREEMENT, PLEASE DO NOT COMPLETE THE ACCOUNT PROFILE
	OR LOGINIO THE COSTOMER EXTRANET STIE.
(Clearcept UL Terms of Use, Clearce Cle
	Create Account Clear

(Fig 2)

Step 3: Click "Log in" to login your MyHome account again. (Fig 3)



Get your L41 Agreement

After login, please click the "Subscriber Information" button to access Step 4: your company's subscriber information. (Fig 4)



- (Fig 4)
- Step 5: Enter your company Party Site / Subscriber Number (6 or 9 digits, no spaces), and then click "Make Request". (Fig 5) (Subscriber Number is a UL assigned 9 digit number associated with your company's UL information, which can be found on UL agreement and on the Authorization Page of your UL Report/Procedure.)

Request Acces	ss to Subscriber Numbers
You may qualify for access to priv like to make a request. (You can fin Listing Correlation Sheets, and on	vileged content through your MyHome @UL account. Please enter your UL Subscriber Number if you would nd your Subscriber Number on the Authoriization Pages of UL Follow-Up Service Procedures, on Multiple all Contracts and Agreements <u>you have eigned with UL.</u>)
Subscriber Number:	Make Request
(Fig 5)	

Step 6: If there is already a Gatekeeper established for the party site or subscriber number that you are requesting for access, the message below will appear (Fig 6a). Your request will be forwarded to the Gatekeeper on record (oval in Red), who will determine whether or not to grant access. You should receive a response from the Gatekeeper within a few days.

Tools 4 Services 4 Databases 4	Search UL.com			
Main > My Account > Subscriber Info > Subscriber Info Confirmation				
Your request has been submitted successfully. It has been fowarded to Subscriber Number, who will determine whether or not to grant access. You should receive a response from the Gatekeeper within a few days. Thank you.				
Return to Subscriber Numbers				

(Fig 6a)

If there is no Gatekeeper established for the party site or subscriber number that you are requesting for access, the below message will appear. (Fig 6b)

Please click on the "click here" link and continue the Step 7 to 12.



Step 7: Click "Create/Revise Draft Gatekeeper Agreement". (Fig 7)



Step 8: Enter the party site or subscriber number again, and then click "Submit". (Fig 8)



Step 9: Please review your company name and party site / subscriber number, and then click on "Validate subscriber Numbers and Finalize". (Fig 9)

NOTE: Enter only those Subscriber Numbers for your company or its affiliates. Your company must own or control fifty percent (50%) or more of the outstanding equity or capital interests of an affiliate.				
Enter the subscriber num Subscriber No. ######- Company ABC CO LTD	bers that you will be managing as gatekeeper under this subscriber number/company.			

Validate si	ubscriber Numbers and Finalize			
Fig 9)				

Step 10: Click on "Request Agreement" button to request for the Gatekeeper Agreement. (Fig 10)



Step 11: The following statement will appear to indicate you that your agreement request has been applied successfully. (Fig 11)



- Step 12: The Gatekeeper Agreement (L41) will be sent to you by email within 12 hours. Please complete and sign the agreement as soon as possible.
 - 1. Print the Gatekeeper Agreement for English Version.
 - 2. Fill in the information of the authorized signer onto the agreement.
 - 3. Please have the authorized signer sign the agreement. (The signer cannot be the same person as the gatekeeper)
 - 4. Scan and save the agreement as a *pdf" or *tif image.
 - 5. Upload the signed agreement or return to related Customer Service email box.
 - 6. Once got the signed agreement from you, UL will verify and reply you shortly.