

建立MyHome@UL帳號及取得服務合約書

步驟如下:

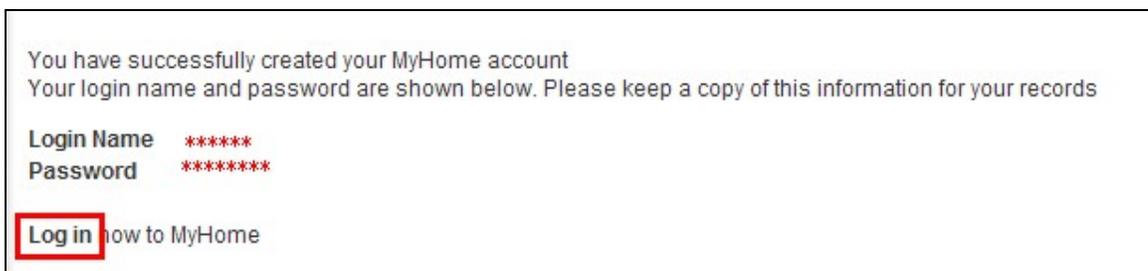
1. 登入網站<http://my.home.ul.com>，點擊“網上註冊”



2. 輸入您的個人資料，完成輸入後，請點擊“建立帳戶”



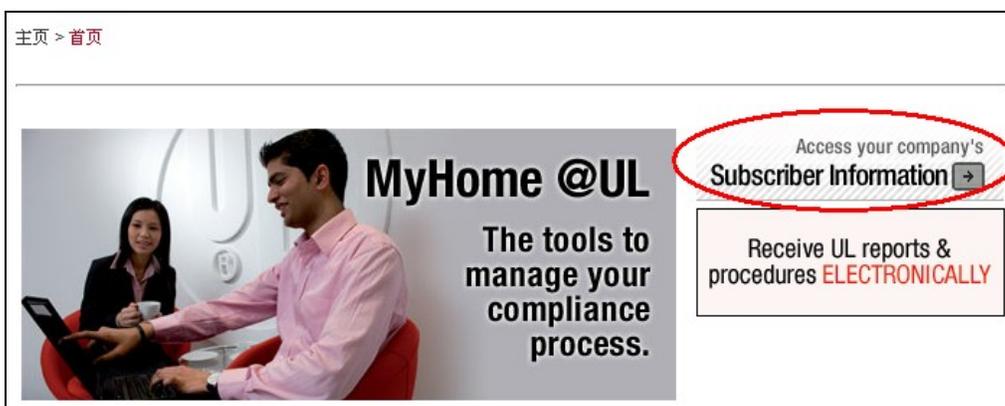
3. 註冊成功後，系統會提醒您註冊成功，並需要點擊 “Log in” 重新登錄，申請合約書 L41.



取得合約書 L41

步驟如下:

1. 登錄您的MyHome@UL 帳號，點擊首頁的 “Subscriber Information”



2. 輸入貴公司的 6 或 9 位數 UL 客戶編號，點擊 “請求”

請注意：UL 客戶編號 (Party Site / Subscriber Number) 可以在以下資料查詢

- I. UL 報告的 “授權頁 ” 或 “Follow-Up Service Procedure”
- II. 貴司之前與 UL 簽署過的 UL 協定 (如 L340,L305,GSA 等) 的右上角

主頁 > 我的帳戶 > 客戶資料

 **Request Access to Subscriber Numbers** 請輸入 6 或 9 位數的客戶編號，
“-”不需輸入

You may qualify for access to privileged content through your MyHome @UL account. Please enter your UL Subscriber Number if you would like to make a request. (You can find your Subscriber Number on the Authorization Pages of UL Follow-Up Service Procedures, on Multiple Listing Correlation Sheets, and on all Contracts and Agreements you have signed with UL.)

Subscriber Number:

[Click here](#) to submit, edit or cancel a Gatekeeper Agreement that you have already created.

如果貴公司的客戶編號已經簽署了 L41 協定，設置了 MyHome 把關者 (Gatekeeper)，就會出現以下頁面。我們將會把您的請求以郵件的形式發送給把關者，由其審核，並決定是否授予您許可權

主頁 > 我的帳戶 > 客戶資料 > **Subscriber Info Confirmation**

Your request has been submitted successfully. It has been forwarded to ***, Gatekeeper of the record for this Subscriber Number, who will determine whether or not to grant access. You should receive a response from the Gatekeeper within a few days. Thank you.

[Return to](#) Subscriber Numbers

3.如果貴公司尚未申請 L41 協議，則會出現一下頁面，請點擊 “Click Here ”

Please proceed after reading the message below.

Our records show that a **Gatekeeper** has not yet been established for this Subscriber Number. If you believe that you should become the Gatekeeper for this subscriber company, [click here](#) to create an Electronic Access Gatekeeper Agreement online. If someone else in your company should be named as Gatekeeper, that person should create a MyHome account, submit the Subscriber Number request, and complete the Gatekeeper Agreement online.

Please note that your request for Gatekeeper status will require an agreement to be signed indicating that the subscriber company under which the agreement is signed owns or controls fifty percent (50%) or more of the outstanding equity or capital interests for those companies (subscriber numbers) listed on the document.

[Return to Subscriber Info](#)

4. 點擊 Step 1 的 “Create/Revise Draft Gatekeeper Agreement”

Create a Request

STEP 1
Create/Revise Draft Gatekeeper Agreement
Enter your Subscriber Numbers to create or revise a draft Gatekeeper Agreement as needed; revisions can be made at any time until you complete Step 3

STEP 2
Complete and Sign Gatekeeper Agreement
Instructions on how to prepare the Gatekeeper Agreement for submittal

STEP 3
Send Gatekeeper Agreement to UL
Send the completed Gatekeeper Agreement to UL for processing

5. 再次輸入 6 或 9 位數 UL 客戶編號， “—” 不需輸入， 點擊 “Submit”

NOTE: Enter only those Subscriber Numbers for your company or its affiliates. Your company must own or control fifty percent (50%) or more of the outstanding equity or capital interests of an affiliate.

Enter the subscriber numbers that you will be managing as gatekeeper under this subscriber number/company.

Please enter the subscriber number:

6. 請核對貴公司的客戶編號和公司名字後，點擊 “Validate Subscriber

Numbers and Finalize”

主頁 > 工具 > 把關者管理中心 > Gatekeeper Agreement Request > Gatekeeper Select

NOTE: Enter only those Subscriber Numbers for your company or its affiliates. Your company must own or control fifty percent (50%) or more of the outstanding equity or capital interests of an affiliate.

Enter the subscriber numbers that you will be managing as gatekeeper under this subscriber number/company.

Subscriber No. * * * * * 請核對貴公司的客戶編號是否正確

Company * * * * * LTD 請核對貴公司的公司名是否正確

* * * * *	←	請再次核對貴公司的UL 客戶編號

Validate subscriber Numbers and Finalize

7. 確認申請，點擊 “Request Agreement”

Agreement Confirmation & Completion

Note: Your request should include only those Subscriber Numbers for your company or its affiliates. Your company must own or control fifty percent (50%) or more of the outstanding equity or capital interests of an affiliate.

Subscriber Numbers that you already have access to

None

Subscriber Numbers being Added to your Agreement

* * * * * - * * * * * LTD
客戶編號 公司名字

Change Subscriber Numbers

Request Agreement Cancel Agreement Request

8. 以下頁面提示您，您的合約已經申請成功。

Your Agreement request has been sent for document creation.
You will receive your Agreement via email shortly.
[Return to Gatekeeper Agreement Request page](#)

我們會在 12 小時內將貴司的 L41 協定發送至您註冊的電子郵箱，請及時查看您的郵箱，並儘快回簽合約書。